SEC 1972 (6-02)

### ATTENTION

Failure to file notice in the appropriate states will not result in a loss of the federal exemption. Conversely, failure to file the appropriate federal notice will not result in a loss of an available state exemption state exemption unless such exemption is predicated on the filing of a federal notice.

OMB APPROVAL OMB Number: 3235-0076 Expires: May 31, 2005 Estimated average burden hours per response.. . 1

> UNITED STATES SECURITIES AND EXCHANGE COMMISSION Washington, D.C. 20549

> > FORM D



SEC USE ONLY Prefix Serial DATE RECEIVED

> NOTICE OF SALE OF SECURITIES PURSUANT TO REGULATION D. SECTION 4(6), AND/OR UNIFORM LIMITED OFFERING EXEMPTION

Name of Offering ([] check if this is an amendment and name has changed, and indicate change.) Offering of Limited Liability Company Interests in SmartMail Holdings, LLC

Filing Under (Check box(es) that apply):

Type of Filing: [X] New Filing [ ] Amendment

[ ] Rule 504

[] Rule 505

[X] Rule 506

[ ] Section 4(6)

[]ULOE

03025565

A. BASIC IDENTIFICATION DATA

1. Enter the information requested about the issuer

Name of Issuer ([ ] check if this is an amendment and name has changed, and indicate change.)

SmartMail Holdings, LLC

Address of Executive Offices (Number and Street, City, State, Zip Code) Telephone Number (Including Area Code) 1500 Southpoint Drive, Suite 200, Forest Park, GA 30297

Address of Principal Business Operations (Number and Street, City, State, Zip Code) Telephone Number (Including Area Code) (if different from Executive Offices)

Same as above

Brief Description of Business Mail services business

Type of Business Organization

[] corporation ] business trust [ ] limited partnership, already formed [ ] limited partnership, to be formed

[X] other (please specify): Limited Liability Company

Month Year

[0][3] [0][5]

[X] Actual [ ] Estimated

Actual or Estimated Date of Incorporation or Organization: Jurisdiction of Incorporation or Organization: (Enter two-letter U.S. Postal Service abbreviation for State:

CN for Canada; FN for other foreign jurisdiction) [D] [E]

# **GENERAL INSTRUCTIONS**

### Federal:

Who Must File: All issuers making an offering of securities in reliance on an exemption under Regulation D or Section 4(6), 17 CFR 230.501 et seq. or 15 U.S.C. 77d(6).

When to File: A notice must be filed no later than 15 days after the first sale of securities in the offering. A notice is deemed filed with the U.S. Securities and Exchange Commission (SEC) on the earlier of the date it is received by the SEC at the address given below or, if received at that address after the date on which it is due, on the date it was mailed by United States registered or certified mail to that address.

Where to File: U.S. Securities and Exchange Commission, 450 Fifth Street, N.W., Washington, D.C. 20549.

Copies Required: Five (5) copies of this notice must be filed with the SEC, one of which must be manually signed. Any copies not manually signed must be photocopies of manually signed copy or bear typed or printed signatures.

Information Required: A new filing must contain all information requested. Amendments need only report the name of the issuer and offering, any changes thereto, the information requested in Part C, and any material changes from the information previously supplied in Parts A and B. Part E and the Appendix need not be filed with the SEC.

Filing Fee: There is no federal filing fee.

# State:

This notice shall be used to indicate reliance on the Uniform Limited Offering Exemption (ULOE) for sales of securities in those states that have adopted ULOE and that have adopted this form. Issuers relying on ULOE must file a separate notice with the Securities Administrator in each state where sales are to be, or have been made. If a state requires the payment of a fee as a precondition to the claim for the exemption, a fee in the proper amount shall accompany this form. This notice shall be filed in the appropriate states in accordance with state law. The Appendix in the notice constitutes a part of this notice and must be completed.

# A. BASIC IDENTIFICATION DATA

- 2. Enter the information requested for the following:
  - Each promoter of the issuer, if the issuer has been organized within the past five years;
  - Each beneficial owner having the power to vote or dispose, or direct the vote or disposition of, 10% or more of a class of equity securities of the issuer;
  - · Each executive officer and director of corporate issuers and of corporate general and managing partners of partnership issuers; and
  - Each general and managing partner of partnership issuers.

Check Box(es) that Apply:	[] Promoter	] Beneficial Owner	[ ] Executive Officer	[X] Director	0	General and/or Managing Partner	
Full Name (Last name first, if i Christopher Gaffney	ndividual)						
Business or Residence Addresc/o SmartMail, LLC, 1500 So							
Check Box(es) that Apply:	[] Promoter	[] Beneficial Owner	[X] Executive Officer	[ X] Director	0	General and/or Managing Partner	
Full Name (Last name first, if i Matthew Vettel	ndividual)						
Business or Residence Addres c/o SmartMail, LLC, 1500 So							
Check Box(es) that Apply:	[] Promoter	[X] Beneficial Owner	[ ] Executive Officer	[X] Director	[]	General and/or Managing Partner	
Full Name (Last name first, if i Randall Holleschau	ndividual)						
Business or Residence Addresc/o SmartMail, LLC, 1500 So							
Check Box(es) that Apply:	[ ] Promoter	[ ] Beneficial Owner	[X] Executive Officer	[X] Director	[]	General and/or Managing Partner	
Full Name (Last name first, if i James Martell	ndividual)						
Business or Residence Addres							
Check Box(es) that Apply:	[ ] Promoter	[ ] Beneficial Owner	[ ] Executive Officer	[x] Director	[]	General and/or Managing Partner	
Full Name (Last name first, if is Christopher Busby	ndividual)						
Business or Residence Addres c/o SmartMail, LLC, 1500 So							
Check Box(es) that Apply:	] Promoter	[ ] Beneficial Owner	[ ] Executive Officer	[X] Director	[]	General and/or Managing Partner	
Full Name (Last name first, if i Michael Bell	ndividual)					***************************************	
Business or Residence Addres c/o SmartMail, LLC, 1500 So							

Check Box(es) that Apply:	[] Promoter	[] Beneficial Owner	[ ] Executive Officer	[X] Director	[]	General and/or Managing Partner
Full Name (Last name first, Scott McLallen	if individual)					
Business or Residence Add c/o SmartMail, LLC, 1500 S						
Check Box(es) that Apply:	[] Promoter	[ ] Beneficial Owner	[ ] Executive Officer	[X] Director	{ }	General and/or Managing Partner
Full Name (Last name first, Bob Blyskal	if individual)				***************************************	
Business or Residence Add c/o SmartMail, LLC, 1500 S						
Check Box(es) that Apply:	[] Promoter	[ ] Beneficial Owner	[ ] Executive Officer	[X] Director	[]	General and/or Managing Partner
Full Name (Last name first, Gayle Sonnenberg	if individual)				······································	**************************************
Business or Residence Add c/o SmartMail, LLC, 1500 S						T
Check Box(es) that Apply:	[] Promoter	[ ] Beneficial Owner	[X] Executive Officer	[] Director	[]	General and/or Managing Partner
Full Name (Last name first, Jennifer Haley	if individual)					
Business or Residence Add c/o SmartMail, LLC, 1500 S						
Check Box(es) that Apply:	[] Promoter	[ ] Beneficial Owner	[ X] Executive Officer	[] Director	[]	General and/or Managing Partner
Full Name (Last name first, Andrew J. Weidhaas	if individual)					
Business or Residence Add c/o SmartMail, LLC, 1500 S						
Check Box(es) that Apply:	[] Promoter	[X] Beneficial Owner	[ ] Executive Officer	[] Director	[]	General and/or Managing Partner
Full Name (Last name first, Monitor Clipper Equity Par					- <del></del>	
Business or Residence Add c/o SmartMail, LLC, 1500 S						
Check Box(es) that Apply:	[] Promoter	[ X] Beneficial Owner	[ ] Executive Officer	[] Director	[]	General and/or Managing Partner
Full Name (Last name first, Great Hill Equity Partners		ship				
Business or Residence Adda c/o SmartMail, LLC, 1500 S						
(Use blank sheet, or copy	and use addition	nal copies of this shee	t, as necessary.)			

						B. INFOR	A NOITAN	BOUT OF	ERING			<del></del>	
1. Has	the issuer	sold, or d	oes the iss	suer intend	d to sell, to	non-accre	edited inves	stors in this	offering?			Yes	No [X]
Answer also in Appendix, Column 2, if filing under ULOE.									•	• •			
2. What is the minimum investment that will be accepted from any individual?									\$1,00 Yes	00,000 No			
3. Does	the offeri	ng permit	joint owne	rship of a	single unit	?	•••••					[ ]	
commis person states,	ssion or sing to be liste list the na	milar remu d is an as me of the	ineration for sociated postorion	or solicitat erson or a dealer. If n	ion of purd Igent of a t nore than t	chasers in or or difference (5) per five (5) per	connection ealer regis	with sales tered with listed are	directly or of securitie the SEC ar associated	es in the of nd/or with a	ffering. If a a state or		
Full Na	me (Last	name first	, if individu	ual)				·		<del></del>			
Busine	ss or Res	idence Ad	dress (Nu	mber and	Street, Cit	y, State, Zi	ip Code)						
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Name	of Associa	itea Broke	r or Deale	r									
States	in Which I	Person Lis	sted Has S	Colicited or	Intends to	Solicit Pu	rchasers						
										[	] All State	s	
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L] MT]	[IN] [NE]	[IA] [NV]	[KS] [NH]	[KY] [NJ]	[LA] [NM]	[ME] [NY]	[MD] [NC]	[MA] [ND]	[MI] [OH]	[MN] [OK]	[MS] [OR]		MO] PA]
RI]	[SC]	[SD]	[NT]	[TX]	[UT]	[VT]	[VA]	[WA]	[WV]	[WI]	[OK]		PR]
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IL]	[IN]	[AL]	[KS]	[KY]	[LA]	[ME]	[MD]	[MA]	[MI]	[MN]	[MS]		NO]
MT] RI]	[NE] [SC]	[NV] [SD]	[NH] [TN]	[LN]	[NM] [UT]	[NY] [VT]	[NC] [VA]	[ND] [WA]	[OH] [WV]	[OK] [WI]	[OR] [WY]		PA] PR]

(Use blank sheet, or copy and use additional copies of this sheet, as necessary.)

# C. OFFERING PRICE, NUMBER OF INVESTORS, EXPENSES AND USE OF PROCEEDS

1. Enter the aggregate offering price of securities included in this offering and the total amount already sold. Enter "0" if answer is "none" or "zero." If the transaction is an exchange offering, check this box " and indicate in the columns below the amounts of the securities offered for exchange and already exchanged.		
Type of Security Debt	Aggregate Offering Price \$0 \$0 \$10,000	Amount Already Sold \$0 \$0 \$0 \$10,000
Partnership Interests Other (Specify Limited Liability Company Interests of Issuer). Total  Answer also in Appendix, Column 3, if filing under ULOE.	\$0 \$4,281,436 \$4,291,436	\$0 \$4,281,436 \$4,291,436
2. Enter the number of accredited and non-accredited investors who have purchased securities in this offering and the aggregate dollar amounts of their purchases. For offerings under Rule 504, indicate the number of persons who have purchased securities and the aggregate dollar amount of their purchases on the total lines. Enter "0" if answer is "none" or "zero."		Aggregate
Accredited Investors	Number Investors	Dollar Amount
3. If this filing is for an offering under <u>Rule 504</u> or <u>505</u> , enter the information requested for all securities sold by the issuer, to date, in offerings of the types indicated, the twelve (12) months prior to the first sale of securities in this offering. Classify securities by type listed in Part C-Question 1.		
Type of offering Rule 505 Regulation A	Type of Security	Dollar Amount Sold \$
Rule 504		\$ \$
The information may be given as subject to future contingencies. If the amount of an expenditure is not known, furnish an estimate and check the box to the left of the estimate.		
Transfer Agent's Fees	[ ] \$	

b. Enter the difference between the aggregate offering price given in response to Part C - Question 1 and total expenses furnished in response to Part C - Question 4.a. This difference is the "adjusted gross proceeds to the issuer."

\$4,266,436

5. Indicate below the amount of the adjusted gross proceeds to the issuer used or proposed to be used for each of the purposes shown. If the amount for any purpose is not known, furnish an estimate and check the box to the left of the estimate. The total of the payments listed must equal the adjusted gross proceeds to the issuer set forth in response to Part C - Question 4.b above.

Officers,	
Directors, &	Payments To
Affiliates	Others
[]\$	[]\$
[]\$	[]\$
[]\$	[]\$
[]\$	[]\$
[]\$	[X] \$4,266,436
[]\$	[]\$
[]\$	[]\$
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Payments to

# D. FEDERAL SIGNATURE

The issuer has duly caused this notice to be signed by the undersigned duly authorized person. If this notice is filed under Rule 505, the following signature constitutes an undertaking by the issuer to furnish to the U.S. Securities and Exchange Commission, upon written request of its staff, the information furnished by the issuer to any non-accredited investor pursuant to paragraph (b)(2) of Rule 502.

Issuer (Print or Type)	Signature	Date
SmartMail Holdings, LLC		June 27, 2003
Name of Signer (Print or Type)	Title of Signer (Print of Type)	
Andrew J. Weidhaas	Assistant Secretary	

ATTENTION

Intentional misstatements or omissions of fact constitute federal criminal violations. (See 18 U.S.C. 1001.)